



NEW MEXICO STATE PERSONNEL OFFICE
invites applications for the position of:

Rock Lake Assistant Hatchery Manager (DGF #5128)

SALARY: \$12.61 - \$21.95 Hourly
\$26,228.80 - \$45,656.00 Annually

JOB TYPE: Permanent Position
OPENING DATE: 10/09/15
CLOSING DATE: 11/08/15 12:00 AM
DEPARTMENT: Department of Game & Fish
LOCATION: Santa Rosa

JOB DESCRIPTION:
IMPORTANT NOTICE:

Attached resumes will **not** be reviewed or considered. You are required to include your work experience in the Work Experience section of your application. If you have previously included work history on a resume you must transfer your work history into the Work Experience section prior to submitting your application. For more information please visit our website: [Employment with the State of New Mexico](#)

Purpose of Position:

This position will assist with the management of production at Rock Lake State Fish Hatchery to provide fish for stocking in waters throughout the state. The position provides production of warm/cool water species and cold water species of fish and to assist with the management of the Rock Lake Hatchery facility and personnel. This position will place more emphasis with assisting in production and distribution of cold water species.

This position is a Pay Band 55.

THIS POSTING WILL BE USED TO CONDUCT ONGOING RECRUITMENT AND WILL REMAIN OPEN UNTIL POSITION HAS BEEN FILLED.

CLASSIFICATION DESCRIPTION:
[Farmworker, Farm & Ranch Animal Advanced](#)

MINIMUM QUALIFICATIONS:

Bachelor's degree in Agricultural Science, Aquaculture, Animal Science or Wildlife Science, or other closely related, applicable field and one (1) year in farm or ranch related experience including basic construction, electrical, and plumbing skills, heavy and farm equipment operation/maintenance, fisheries and/or wildlife habitat management. Any combination of education from an accredited college or university in a related field and/or direct experience in this occupation totaling five (5) years may substitute for the required education and experience.

Employment Requirements:

Must possess and maintain a valid New Mexico Driver's License. Employment is subject to a pre-employment background investigation and is conditional pending results.

Statutory Requirements:

May require Commercial Driver License (CDL) Class B, depending upon the position. May require Pre-employment drug testing.

SUPPLEMENTAL INFORMATION:**Benefits:**

Do you know what Total Compensation is?

<http://www.spo.state.nm.us/total-compensation.aspx>

Working Conditions:

This position is primarily in an outdoor setting around 50% which consists of lifting weight in excess of 50 pounds, bending, standing, and operating machinery. The additional 50% is in an office setting completing required reports. This position also requires a commercial driver's license (class B) to drive certain vehicles on the facility. Also may occasionally require overnight travel and working in inclement conditions. Random drug testing is also a requirement. The position also requires the employee to work standby duty which will require the employee to remain on the facility continuously (24 hours) for 7 (seven) consecutive scheduled days.

Conditions of Employment:

Working Conditions for individuals positions in this classification will vary based on each agency's utilization, essential functions, and the recruitment needs at the time a vacancy is posted. All requirements are submitted to possible modification to reasonably accommodate individuals with disabilities.

Default FLSA Status:

Non-Exempt. FLSA status may be determined to be different at the agency level based on the agency's utilization of the position.

Bargaining Unit:

This position is not covered by a collective bargaining agreement.

Agency Contact Information:

Roddy Gallegos, email: roddy.gallegos@state.nm.us

Link to Agency:

<http://www.wildlife.state.nm.us/>

Applicant Help/How to Apply:

http://www.spo.state.nm.us/State_Employment.aspx

APPLICATIONS MAY BE FILED ONLINE AT:
<http://www.spo.state.nm.us>

Job #2015-04909
ROCK LAKE ASSISTANT HATCHERY MANAGER (DGF #5128)
AS

2600 Cerrillos Road
Santa Fe, NM 87505

Rock Lake Assistant Hatchery Manager (DGF #5128) Supplemental Questionnaire

- * 1. Please indicate the highest level of education you have **completed**. If you have responded that you have an education higher than a high school diploma or GED, you must attach a copy of your official/unofficial transcript(s) that clearly state the type of degree and date awarded/conferred, institution name, applicant name and is in a format that cannot be modified (edited). Your application WILL NOT be considered for further review if you have failed to provide this information.
- Eighth Grade
 - Tenth Grade
 - High School Diploma or GED
 - Associates Degree or Technical/Vocational Certificate
 - Bachelors
 - Masters
 - Juris Doctorate
 - Ph.D. / PsyD / Ed.D. / M.D. / D.O. / Doctorate
- * 2. *How many years of experience do you have RELATED to the PURPOSE of this position? Please note that the purpose of this position is an extension of the minimum qualifications. Please review both the purpose of position and minimum qualifications before responding to this question. If you worked a part-time position (less than 40 hours a week) please be aware that your experience for this time period will be pro-rated. Additionally, if you have work experience that overlaps, you will only be credited for a maximum of 40 hours per week for that time period. Please note, that only related work experience will be considered.
- None
 - 3 months of experience
 - 6 months of experience
 - 1 year of experience
 - 2 years of experience
 - 3 years of experience
 - 4 years of experience
 - 5 years of experience
 - 6 years of experience
 - 7 years of experience
 - 8 years of experience
 - 9 years of experience
 - 10 years of experience
- * 3. M3031A-516 Do you have at least a Bachelor's degree in Biology, Fisheries Science or Management, Wildlife Science or Management, Animal Science, Forestry, Forestry Management, Range Science or Management, Agricultural Science, Environmental Science, Wildlife Law Enforcement, Resource Economics, Criminal Justice, Ecology, Natural Resource Management, or Zoology?
- Yes
 - No
- * 4. S2093A-516 Do you have at least three (3) years experience in Aquaculture, Fisheries, Wildlife Science, Natural Sciences, Biology, Agriculture, or Animal Husbandry?
- Yes
 - No
- * 5. Briefly describe when and how you obtained this experience. Please note if you answered "No" to the previous question, type "n/a" as your response to this question.
- * 6. S2093O-516 Do you have experience with animal health?

Yes No

- * 7. Briefly describe when and how you obtained this experience. Please note if you answered "No" to the previous question, type "n/a" as your response to this question.

- * 8. S2093A516 Do you have carpentry, mechanic or welding experience?
 - yes
 - no

- * 9. Briefly describe when and how you obtained this experience. Please note if you answered "No" to the previous question, type "n/a" as your response to this question.

- * 10. F1023A-516 Do you have at least 2 years of work experience directly related to the purpose of the position?
 - Yes
 - No

- * 11. Briefly describe when and how you obtained this experience. Please note if you answered "No" to the previous question, type "n/a" as your response to this question.

- * 12. I understand that I must attach transcripts if I have certified that I have an education higher than a High School Diploma or GED, which include the date and type of degree awarded, institution name, applicant name and is in a format that cannot be modified (edited). PLEASE NOTE: Attachments are NOT automatically attached to your application. You will need to select which documents to attach to each application. (The last 15 attachments uploaded are available for selection). I understand that my response to the experience question will be confirmed. I have included my related work experience in the Work Experience Section of my application. I understand that I must complete the Certificates and Licenses section of my application or attach proof of this license/certificate to my application if this position has a statutory requirement. I understand that my application will not be further considered if I fail to provide this required information and documentation at the time my application is submitted.
 - I understand

* Required Question